



**JOB DESCRIPTION: QUALITY ASSURANCE ASSISTANT**

**Company:** EarthEnable Uganda  
**Reports to:** Managing Director  
**Location:** Eastern Uganda  
**Compensation:** Starts modest with potential for significant for performance based raises  
**Timeframe:** Open-ended

**Who We Are**

At EarthEnable, we believe that our clients deserve our very best, that morning high-fives are the best way to start the day, and that the best ideas can come from any part of the company. We celebrate each other's wins, learn from our setbacks, and are deeply proud of the impact we make every day. We believe that a clean, dust-free floor means more than living in a healthy home. It means pride and dignity in the place where our customers most treasure: their homes. Being a part of our team means more than building floors: it means building an organization and building a better future for rural families.

**What We Do**

EarthEnable is transforming the way people live, by making homes healthier for families across rural Rwanda. 80% of Rwandans live in homes with dirt floors which are dusty, unsanitary, and fertile breeding grounds for parasites and germs. While replacing a dirt floor with concrete has significant health benefits (e.g. reducing diarrhea by 50% and parasitic infections by 80%), concrete is unaffordable for many who need it.

EarthEnable addresses this pressing and ubiquitous problem by selling high-quality, earthen floors that are 80% cheaper than concrete with 90% less embodied energy. Earthen floors are already prevalent in modern homes in the United States and are composed of natural materials (gravel, clay, sand, and laterite). EarthEnable trains and hires local masons to install the floors which are sealed using a proprietary drying oil that makes them waterproof, strong, and polished. In our first 3 years of operations, EarthEnable has installed over 400,000 square feet of flooring and employed over 100 Rwandese staff (and generated jobs and income for an additional 100 masons).

**About the Role**

We are looking for a proficient, authorized and experienced driver to drive and ride EarthEnable cars / Motorcycles according to the internal policies of the company. The job will involve transporting company staff/company business partners, equipment, materials and deliveries to the areas where they are needed.

The driver will be entirely responsible for keeping up the vehicle/ motorcycles entrusted to him/her. This entails inspecting the vehicle and perform basic support undertakings



like refueling, changing oil, changing batteries and repairing some minor issues. The driver will also be required to oversee garage visits, routine vehicle inspection and acquisition of necessary motor-insurance and other relevant documents.

The specific tasks of this role will include, but certainly not be limited to:

### **Quality Assurance**

- Conducting quality audits on construction materials, methods, sales, mason training and customer service on 10% of all floors in
- Pull clients from Salesforce randomly to ensure that bias does not enter audits
- Create quality reports for senior management team on a monthly basis
- Present quality reports to district teams and make suggestions on
- Follow-up on key district issues to ensure that districts have complied to recommendations
- Handle quick repairs when they are seen in the field immediately
- Discuss with supervisor any large repairs QA team should handle personally
- Special projects as assigned by supervisor related to Mason Training, R&D or general construction

### **Driving**

- Drive EarthEnable staff to and from various locations
- Load and offload company products/materials whenever needed
- Transport products and materials securely to the areas where they are needed
- Keep up a travel log to record areas travelled to, travel time, and work hours
- Ensure vehicles are kept clean at all times
- Report any instance of accident to the dispatcher or supervisor
- Maintain company vehicle

### **Job Requirements**

- Diploma in civil engineering or Certificate in bricklaying and concrete practice, or any other related field
- Must have knowledge in construction
- Must possess a valid driving license (category B and 2 years experience
- Must have sufficient knowledge of traffic laws and hold fast entirely to them.
- Must have a clean driving record.
- Driving experience in rural areas is an added advantage.

Apply online at [www.earthenable.org/applynow](http://www.earthenable.org/applynow).

